

Contractor's Labour Tracking and Management System

Obtaining temporary workers / labourers is very important today in whole industry services. Throughout the industry, which is one of the most effective and cost-effective recruitment process, because of the improved line in this competitive world. Today, it is inevitable that not every employer provide the services of contract workers. But compromising safety and security issues, can be during the employment of these workers actually has devastating consequences.

Labour management system will contribute to the secure and assured vocation mile for facilities in India Labor Act. It has helped us to create more jobs with the same personal and has many advantages over the manual system.

Software Features:

1. Manage Daily wages Contractor's employees
2. Manage and tracking with Biometric / Barcode Attendance System
3. User Management with application accessibility.
4. Muster roll register, Wage register
5. Proxy worker tracking
6. Roster Management
7. OT Approval
8. Over Time, Double Shift Logic
9. All activities of the employees like change of contractors, Departments, sections etc. can be tracked.
10. Auto restriction on printing of I-Card due to improper documents or lack of documents like Providend fund / pension / medical / Insurance etc.
11. History of employee's transfer in terms of contractor, department, sections etc. along with his academic, medical records etc. can be maintained.

Advantages

1. Network database capability
2. Fast search & dynamic views, save time every day
3. Easy tracking for various type of employee
4. Multi location management in single unit
5. Application configuration based on user accessibility
6. Easy & Auto employee verification

Contractors:

1. Manage Contractors detail information
2. Search contractors
3. Contractor official information like PF code, PO no., WC policy no, CL no. store and manage
4. Various types of reports for Contractors

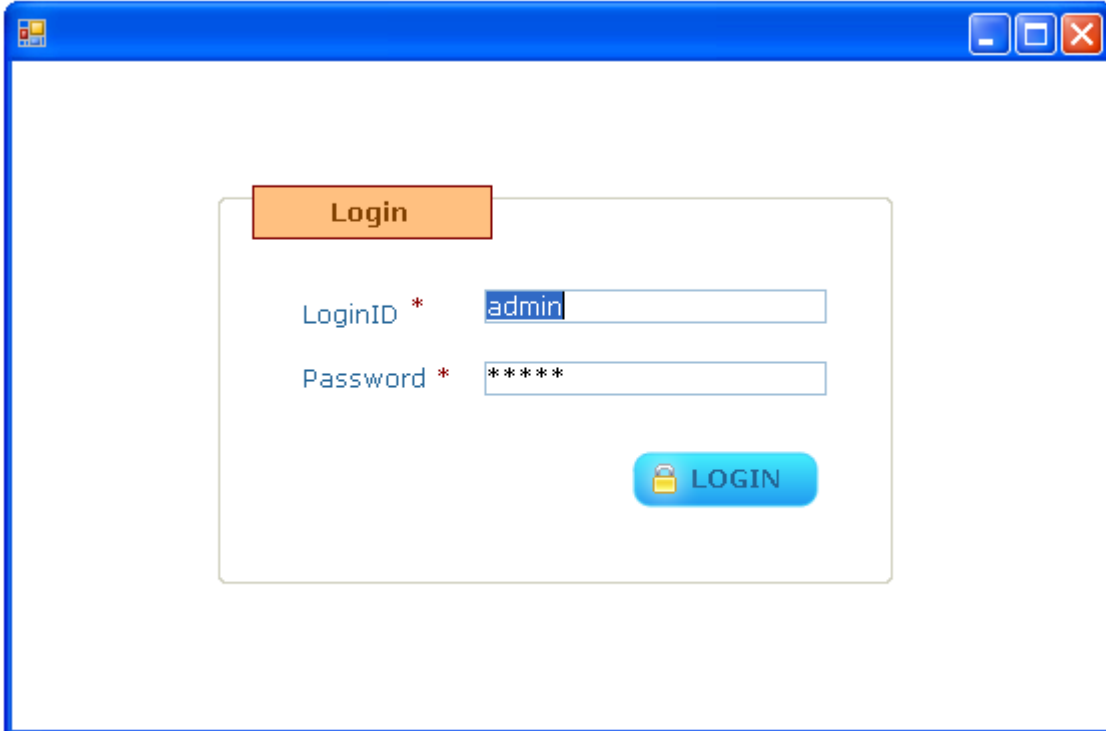
Employees Entry Pass:

1. Manage Employees detail information and generate employee pass with photo.
2. Print Entry pass at any time
3. Search Employees & Verification (Active , Inactive, Cancel / Rejected)
4. Manage & tracking employee medicals time to time.
5. Transfer employee form contractor to contractor
6. Import employees from Excel sheet.

7. Store employee histories for all employee renewals
8. Medical and PF details store
9. Various types of reports for employee.

Application Login.

Login is required for data security and operation security. This is the multi-user login facility and the rights and permissions are defined by the administrator this is decided at the time of login by the individual.



The screenshot shows a web browser window with a blue title bar. Inside the window, there is a white rectangular area containing a login form. At the top of this area is an orange box with the text "Login". Below it are two input fields. The first is labeled "LoginID *" and contains the text "admin". The second is labeled "Password *" and contains "*****". Below these fields is a blue button with a lock icon and the text "LOGIN".

Master Module

Master module contains following form:

1. Company Details
2. Trade Master
3. Department Master
4. Section Master
5. HOS/HOD Master
6. Shift Type
7. Shift Pattern
8. Holidays

Company Details Form

This form allows to add company details.

Company Details

Company Name	<input type="text" value="CLASSIC"/>		
Address	<input type="text" value="202 Arpan Complex
Kalawad Road
Rajkot"/>		
State	<input type="text" value="Gujarat"/>		

PAN/GIR No.	<input type="text" value="121212"/>	Registration Date	<input type="text" value="13/10/2012"/> ▼	Expiry Date	<input type="text" value="24/12/2013"/> ▼
TAN No.	<input type="text" value="121212"/>	Registration Date	<input type="text" value="14/11/2012"/> ▼	Expiry Date	<input type="text" value="25/11/2013"/> ▼
PF Code	<input type="text" value="12"/>	Registration Date	<input type="text" value="15/11/2012"/> ▼	Expiry Date	<input type="text" value="26/12/2013"/> ▼
PF A/c Group	<input type="text" value="15"/>	Registration Date	<input type="text" value="16/10/2012"/> ▼	Expiry Date	<input type="text" value="27/12/2013"/> ▼
TDS Circle	<input type="text" value="10"/>	Registration Date	<input type="text" value="17/12/2012"/> ▼	Expiry Date	<input type="text" value="28/12/2013"/> ▼
ESIC No.	<input type="text" value="12"/>	Registration Date	<input type="text" value="18/10/2012"/> ▼	Expiry Date	<input type="text" value="29/11/2013"/> ▼
Prof. Tax No.	<input type="text" value="21"/>	Registration Date	<input type="text" value="19/11/2012"/> ▼	Expiry Date	<input type="text" value="30/12/2013"/> ▼
PTZone	<input type="text" value="5"/>	Registration Date	<input type="text" value="20/11/2012"/> ▼	Expiry Date	<input type="text" value="31/12/2013"/> ▼
PTWard	<input type="text" value="21"/>	Registration Date	<input type="text" value="21/12/2012"/> ▼	Expiry Date	<input type="text" value="13/12/2013"/> ▼
PTCensus	<input type="text" value="21"/>	Registration Date	<input type="text" value="22/12/2012"/> ▼	Expiry Date	<input type="text" value="13/11/2013"/> ▼
PTEntol.	<input type="text" value="212"/>	Registration Date	<input type="text" value="23/12/2012"/> ▼	Expiry Date	<input type="text" value="13/12/2013"/> ▼

HOS/HOD Form

This is the master entry of head of section / Department (HOS / HOD). We get the information of employee's recruitment done by particular HOS / HOD and their department.

Department Heads

Name	Designation	Department Name
SpikyArc	HOD	Security
asdf	asdf	Security
Rintu	HOD	TPP
Trinity	HOD	Admin
Hiren	Hiren	Admin

HOS/HOD





Name *

Designation *

Department *

UserName *

Password *

 + ADD  ✖ DELETE  💾 SAVE  ✖ Close

Shift Type

This form allows creating shift type and also seeing the list of shift with detailed information.

Shift Type

Add/Edit Shift

Shift Name

Shift short name

Break Time

In time Hrs. Mins. Secs.

Out time Hrs. Mins. Secs.

Color

Allowed late minutes

Allowed early minutes

Active

Present Shifts

Shift Name	Shift Short Name	In Time	Out Time	Break Time
Afternoon	A	14:00:00	20:00:00	60
Night	N	20:00:00	09:00:00	75
Morning	M	09:00:00	17:00:00	45
General	G	10:00:00	18:00:00	60
New Shift	EXTRA	01:02:03	04:05:06	10

Shift Pattern

This form allows to create pattern of shift and display the list of shift.

Shift Pattern

Shift Pattern/Format
Enter a pattern name
Monday Tuesday Wednesday Thursday Friday
Saturday Sunday

Available Shift Patterns

Shift Pattern Name	Shift Pattern
pattern1	G E E E N M E
pattern2	N N N A G M A
pattern3	N A A N N A N


Holiday Form:


This form allows to set holiday for a year. Provide facility for single holiday and multiple holidays for a given year.

Holidays


Holiday Name
 Active
 Multiple Dates Yes No


Date(s)


Date 

 Current Year's

Holiday Name	Date	Holiday Active
Uttarayan1	14/01/2012	No
Uttarayan1	15/01/2012	No
Uttarayan1	16/01/2012	Yes
Holiday1	17/01/2012	Yes
Holiday2	18/01/2012	Yes
Holiday3	19/01/2012	Yes
Holiday3	20/01/2012	Yes
Holiday3	21/01/2012	Yes
Holiday3	22/01/2012	Yes
Holiday2	23/01/2012	Yes
Holiday2	24/01/2012	Yes
Holiday2	25/01/2012	Yes
Holiday2	26/01/2012	Yes
Holiday2	27/01/2012	Yes
Holiday2	28/01/2012	Yes

 Cancel

 Save

 Close

Add Contractor Form

This form allows us to add contractor details. Using this form, we can assign employee according to a contractor.

Contractors Master

Name of Contractor	Contact Person	Nature of Work	Type of Contract	Category	Client	Grade	Loc
Hiren	sadad	dsfdsf	sadasd	Regular	sada	dsfd	dfc
RJR	R	none	asd	Regular	uctech	b+	ba
SPIKYARC	Rakesh Patel	Michenical	SuthDown	One Time	Contractor	A	Va
ANIL	AKSHAY	permanent	Regular	Regular	ABC LTD	A	BA
Ajay	Viral	Permanent	Regular	Regular	ACB LTD	A	Gu

Navigation bar with left and right arrows and a central indicator.

Personal Information

Name of Contrator *	<input type="text" value="SPIKYARC"/>	Type(Perm/Temp)	<input type="text" value="Temporary"/>	Address	24/M.R.C. Society, Near Jeshal Society, Opp. Sahyog Garden, Gorwa, Vaodadara
Contact Person *	<input type="text" value="Rakesh Patel"/>	Contact No *	<input type="text" value="9998006029"/>		
Client *	<input type="text" value="Contractor"/>	Location	<input type="text" value="Vaodara"/>		
Category *	<input type="text" value="One Time"/>	Grade	<input type="text" value="A"/>		
Type of Contract *	<input type="text" value="SuthDown"/>	Nature of Work	<input type="text" value="Michenical"/>		

Other Information

PF Code	<input type="text" value="02456"/>		
W.O. No.	<input type="text" value="245FG"/>	From	<input type="text" value="1/25/2012"/>
Person	<input type="text" value="Rakesh"/>	To	<input type="text" value="1/25/2012"/>
W.C.Policy No.	<input type="text" value="02546"/>	From	<input type="text" value="1/25/2012"/>
Person	<input type="text" value="Rakesh"/>	To	<input type="text" value="1/25/2012"/>
L.C. No.	<input type="text" value="25648GHU25"/>	From	<input type="text" value="1/25/2012"/>
Person	<input type="text" value="Rakesh"/>	To	<input type="text" value="1/25/2012"/>

Selected Contractor

To add a particular employee, we have to select a contractor and add that employee under him.

Add/Update Employee

Contractor Select

Employee Filter

Contractor Search

ID	Contractor	Contact Person	Category	Client
6	Abak Construct...	A Mohmmad	One Time	
7	A J Electricals	James	One Time	
8	Abhilash Engin...	Pillai	One Time	
9	Shakti House ...	Najabhai	Regular	
10	Quality Constr...	Sukumaran	One Time	
11	Well Fabs	Vahab	One Time	
12	Ravindra Prabhu	Ravindra	One Time	
13	Dhanlaxmi Co...	Sahdevan	One Time	
14	Jay Khodiyar C...	Rambhai	One Time	
15	Rambhai B La...	Rambhai	One Time	
16	Sricon Infra Str...	R	One Time	
17	Bhanabhai Jik...	Bhanabhai	One Time	
18	Bhagvanbhai P...	Bhagvanbhai	One Time	
19	Chemey Marke...	Chaitanya Vyas	One Time	

3/ 2/2012

Gender *


DOB *

Age *

Phone

Mobile

Marital Status

Status 

Trade

Other Information

Add Employee

Through this form different employee can be located according to the contractor and their personal detail can be added and modified.

Add/Update Employee

Contractor Select

Cont. Id Contactor Address

Employee Filter

Name Last Name Trade Update Date

First Name	Last Name	Issue Date	Valid Upto	Gender	Active	Department	Section	Trade
Bhavik	Thakrar	02/02/2012	02/02/2012	Male	Active	Colony Mainte...	MECH 1	Site Incharge
Rakesh	Patel	25/02/2012	25/05/2012	Male	Active	Security	TPP Civil	Site Incharge
Manoj	Padityar	02/03/2012	02/03/2012	Male	Active	Security	MECH 1	Site Incharge
Bhavin	Chauhan	02/03/2012	02/03/2012	Male	Active	Security	MECH 1	Site Incharge
Sangram	Parmar	02/03/2012	02/03/2012	Male	Active	Security	MECH 1	Site Incharge
Palak	Nair	02/03/2012	02/03/2012	Female	Active	Security	MECH 1	Site Incharge
Bhavesh	Padthivar	02/03/2012	02/03/2012	Male	Active	Security	MECH 1	Site Incharge

Personal Information

SR No Permanent Address Gender *

First Name * DOB * +

Father Name * Age *

Last Name * State Phone

+ Nominee and other Information City Mobile

PinCode Marital Status

Professional Info

Joining Date Department

Issue Date Section

Valid up to Dept. Head

Previous org. Skill

Total Exp. Yr's Trade

Other Information



 Add

 Delete

 Save

 Cancel

 Print

 Renew

 History

 Transfer

 Import

This form allows different options as mention below.

1. **ADD**: Once employee's personal detail is filled, this option will add new contractor into the company's database.
2. **DELETE**: Through this option one can delete the employee's detail from the database.
3. **SAVE**: If the data of one field in the employee's personal detail needs to change, use this control - the updated data will be store into the company's database. On clicking on save, software will check employee age(Age checking on labor act 1946 rules as per India act.), Address proof Documents. It also verifies if new employee is already registered, system check if he is already registered with other contractor with various criteria like name, father name, date of birth, city, etc.
4. **Print i-Card**: **Employee i-Card printing (As per Form 36)**
5. **History**: Employee history who is working in company since from year. And all his activates like his active / inactive period, how many contractor he had worked and has been working, detail about his transfer form one contractor to another, one department to another and so one.
6. **Renew**: Renewal of employee's pass/contract.
7. **Transfer**: If Employee wants to transfer in other contractor then transfer of all details from this option in other contractor.
8. **Import**: Import ready employee details data form excel sheet.

Employee Proof document detail

This provides all details related to employee's academic records and other Government records as required under labor laws and age verification. If employee doesn't have any document then software will not print his i-card.

Add/Update Employee

Contractor Select

Cont. Id
Contactor
Address

Employee Filter

Name
Last Name
Trade
Update Date

First Name	Last Name	Issue Date	Valid Upto	Gender	Active	Department	Section	Trade
Bhavik	Thakrar	02/02/2011					MECH 1	Site Incharge
Rakesh	Patel	25/02/2012					TPP Civil	Site Incharge
Manoj	Padityar	02/03/2011					MECH 1	Site Incharge
Bhavin	Chauhan	02/03/2011					MECH 1	Site Incharge
Sangram	Parmar	02/03/2011					MECH 1	Site Incharge
Palak	Nair	02/03/2011					MECH 1	Site Incharge
Bhavesh	Padhivar	02/03/2011					MECH 1	Site Incharge

Personal Information
SR No
First Name *
Father Name *
Last Name *
+ Nominee and other Information

Professional Info


Joining Date
Issue Date
Valid up to
Previous org.
Total Exp. Yr's

Department
Section
Dept. Head
Skill
Trade
Other Information +

Required documents for Date of Birth
 School Living Certificate
 Vol. Election ID Card
 SSC / HSC certificate
 Driving licenses
 Municipal Committee / Panchayat Certificate / Birth Certificate
 Age proof affidavit from the court ascertaining the age

Close

Gender *
DOB *
Age *
Phone
Mobile
Status

Status


+ Add
Delete
Save
Cancel
Print
Renew
History
Transfer
Import

Employee Medical & PF Detail

This provides all details related to employee's Medical records, PF Membership etc. records as required under labor laws. If employee doesn't have any medical test or PF detail then software will not print his i-card.

Add/Update Employee

Contractor Select
 Cont. Id Contactor Address

Employee Filter
 Name

First Name	Last Name
Bhavik	Thakrar
Rakesh	Patel
Manoj	Padityar
Bhavin	Chauhan
Sangram	Parmar
Palak	Nair
Bhavesh	Padhivar


Personal Information
 SR No
 First Name
 Father Name
 Last Name
 + Nominee and other


Professional Info
 Joining Date
 Issue Date
 Valid up to
 Previous org. Skill
 Total Exp. Yr's Trade

Date

Section	Trade
MECH 1	Site Incharge
PP Civil	Site Incharge
MECH 1	Site Incharge
MECH 1	Site Incharge
MECH 1	Site Incharge
MECH 1	Site Incharge
MECH 1	Site Incharge

Male
 11/ 7/1980 +
 32
 0265_ 2290452_
 9998006029_
 Married

Status 



Other Information

Medical Information

Other Information

PF Membership
 PF Extended upto
 PF No
 Blood Group
 Medical CheckUp
 Medi. Extended upto
 Check up Category
 Check up Date
 Next Due Date
 WC

Note:

1. If the employee dose not has PF No / Account or Medical test according to company norms, user can provide him temporary i-card for a particular time frame. After this software will automatically stop his i-card printing.
2. The duration of particular test/s is decided by the software automatically from this menu from that particular date.

Employee I-card Print

From this we can print employee i-card for his identity in company. One can select different color according to there choice moth wise, text of the i-card header can be changed, and photo can be in color as well as in gray scale.

Add/Update Employee

Contractor

Cont. Id

Employee

Name

First Name

Bhavik

Rakesh

Manoj

Bhavin

Sangram

Palak

Bhavesh

Personal In

SR No

First Name

Father Name

Last Name

Nomine

Professi

Joining Date

Issue Date

Valid up to

Previous org.

Total Exp. 30 yrs

Employee Gate Pass One Time

Worker Name : Rakesh Ratilal Patel

Worker Add. : Vadoara

DOB : 07-11-1980

DOJ : 25-05-2000

Est. Name : chkdual

Est. Add. : sadsad

Site : Gujarat Cement Work

Signature of Emp.

Authorized to work only for: TPP Civil Site incharge

Valid From : 25-02-2012 **To:** 25-05-2012

Sign of Authorized Agent/Cont.:

Header Setting

Change Header: Employee Gate Pass One 1

Background Color: Choose Color

Font Color: Choose Color

Gray Scale:

Print
Save Settings
Close

Update Date: 3/ 2/2012

Section	Trade
MECH 1	Site Incharge
TPP Civil	Site Incharge
MECH 1	Site Incharge
MECH 1	Site Incharge
MECH 1	Site Incharge
MECH 1	Site Incharge

Gender: Male

DOB: 11/ 7/1980

Age: 32

Phone: 0265 2290452

Mobile: 9998006029

Marital Status: Married

Status

Add Delete Save Cancel Print Renew History Transfer Import

I-Card Sample (As per form 36 norms)

GCW FORM - 36

Worker Name : Ajit Pandey Madan Pandey

Worker Add. : Kovaya

DOB : 23-07-2010

DOJ : 03-04-2009

Est. Name : Abak Construction

Est. Add. :

Site : Gujarat Cement Work

Signature of Emp.

Authorized to work only for: Kiln Welder

Valid From : 07-07-2009 **To:** 30-09-2010

Sign of Authorized Agent/Cont.:

Transfer User

From this, though the temporary labor changes his contractor, all the previous and current details will be transferred in selected contractor.

Add/Update Employee

Contractor Select
 Contactor Address

Employee Filter
 Last Name Trade Update Date

First Name	Last Name	Issue Date	Valid Upto	Gender	Active	Department	Section	Trade
Bhavik	Thakrar	02/02/2012	02/02/2012	Male	Active	Colony Mainte...	MECH 1	Site Incharge
Rakesh	Patel	25/02/2012	25/05/2012	Male	Active	Security	TPP Civil	Site Incharge
Manoj	Padityar	02/03/2012	02/03/2012	Male	Active	Security	MECH 1	Site Incharge
Bhavin	Chauhan	02/03/2012	02/03/2012	Male	Active	Security	MECH 1	Site Incharge
Sangram	Parmar	02/03/2012	02/03/2012	Male	Active	Security	MECH 1	Site Incharge
Palak	Nair	02/03/2012	02/03/2012	Female	Active	Security	MECH 1	Site Incharge
Bhavesh	Parthivar	02/03/2012	02/03/2012					Incharge

Personal Information
 SR No
 First Name *
 Father Name *
 Last Name *
 Nominee and other Information

Professional Info
 Joining Date
 Issue Date
 Valid up to
 Previous org.
 Total Exp. Yr's

Other Information

Transfer Employee

Employee Name: Rakesh Patel

Contractor Name: chkdual

Add

Assigned Shift

This form allows assigning shift to the employee.

Assign Shift

Filter

Employee Code

Department --Select-- v

Trade --Select-- v

Section --Select-- v

Find

Filtered Results

<input type="checkbox"/>	Code	FirstName	Middle Name	Last Name	Section	Department	Trade
<input type="checkbox"/>		bhavik	a	thakrar	TPP Civil	TPP	Fitter
<input type="checkbox"/>		raju	a	patel	TPP Civil	Security	Welder
<input type="checkbox"/>		Bahvesh	Bhgfng	Patel	Civil Plant	Civil	Engineer
<input type="checkbox"/>		Snagram	Sdsf	Dsdf	Raw Mill	Electrical	Engineer
<input type="checkbox"/>		Raja	Sf	dfdfd	Instrument	Instrument	Supervisor
<input type="checkbox"/>		chkcode	sda	asf		Security	Site Incharge
<input type="checkbox"/>		akshay	ashish	tailor1	MECH 1	Colony Mainte...	Engineer
<input type="checkbox"/>		amay	vijay	shah	TPP Civil	Security	Site Incharge
<input type="checkbox"/>		vinay	vijay	parmar	Mech 1	Colony Mainte...	Site Incharge
<input type="checkbox"/>		bhavesh	sdfsdf	dsfsdf	MECH 1	Colony Mainte...	Site Incharge
<input type="checkbox"/>		raju	a	patel	TPP Civil	Security	Welder
<input type="checkbox"/>		raju	a	patel	TPP Civil	Security	Welder
<input type="checkbox"/>		Bhavik	Ratilal	Thakar	TPP Civil	Security	Site Incharge
<input type="checkbox"/>		Bhavik	Ratilal	Thakar	TPP Civil	Security	Site Incharge

Shift Pattern Name pattern1 v

Shift Pattern **G E E E N M E**

From Date 3/ 1/2012 v

To Date 3/ 1/2012 v

Save
Close

Log Entry Module


Punch Entry Form:

This form allows punching through **Biometric Fingerprint Device / Barcode Reader** into the system and easily mark present to an employee. So user do not required present manually in the register.

Also recognized active and inactive employee through system.

Punch Entry

ID

Employee Code t0001	Name bhavik a thakrar	
Active Yes	DOB 30/06/1989	
Gender Male	DOJ 30/06/2011	
Department TPP Section TPP Civil Trade Fitter		

✖ Cancel ✖ Close

Manual Entry Punch

This form allow to manual punch entry into the system because sometimes if employee present but forget to punch then by using this form, that present employee entry is registered into the system.

Manual Entry Punch

Filter

From Date

Trade

To Date

Section

Department

Employee Code

Find

Filtered Results

Code	Name	Date	In Time	Out Time	Shift	Late Min	Early Min	Early Exit	La
t0001	bhavik a thakrar	01/01/2012	01:58:12 PM 05:51:56 PM	05:41:23 PM 08:03:26 PM	A	0	2	0	3
t0001	bhavik a thakrar	02/01/2012	10:05:00 AM	06:04:00 PM	G	5	0	0	4
t0001	bhavik a thakrar	03/01/2012	01:58:12 PM 05:51:56 PM	05:41:23 PM 08:03:26 PM	A	0	2	0	3
t0001	bhavik a thakrar	04/01/2012	01:58:12 PM 05:51:56 PM	05:41:23 PM 08:03:26 PM	A	0	2	0	3
t0001	bhavik a thakrar	05/01/2012			A	0		0	0
t0001	bhavik a thakrar	06/01/2012			N	0		0	0
t0001	bhavik a thakrar	07/01/2012			M	0		0	0
t0001	bhavik a thakrar	08/01/2012			A	0		0	0
t0001	bhavik a thakrar	09/01/2012			G	0		0	0
p01	Bahvesh Bhgfng Patel	11/01/2012			M	0		0	0

Employee Code t0001 **Employee Name** bhavik a thakrar

In Date

Out Date

In Time

Out Time

Save
Close

Reports Module

This module provides all kind of report for employee and also shows the contractor report.

Employee Report Contains:

1. Employee Master Report
2. Monthly Assigned Shifts
3. Monthly Attendance
4. Date wise In/Out Time
5. Date wise Working Time
6. Monthly Working Time
7. Late Comers
8. Absenteeism
9. Date wise Exit Times
10. Full Punches
11. Muster-Over Time

Add/Update User

This form allows to add new user, edit the existing user with provide rights to the user.

(for e.g. if We set only Master module then employee with that rights work only with master module)

Add/Update Users

LoginID	First Name	Last Name	Admin	Entry User
admin	admin	admin	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Admin1	Admin1	Admin1	<input type="checkbox"/>	<input checked="" type="checkbox"/>
temp	temp	temp	<input type="checkbox"/>	<input checked="" type="checkbox"/>
viral	Vijay	Vijay	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Personal Information

LoginID *

First Name *

Last Name *

Password *

User Role

Admin Entry User

Master Employee/Contractor info

Reports Log Entry/Punch

Settings Users

+ ADD
✕ DELETE
SAVE
✕ Close

Settings Module

This module provide 2 kind of settings in the system

1. General Settings
2. Wages Settings

1. General Settings

This form provides setting regarding employee card, employee Id Set, with colors.

(here P= Permanent and T= Temporary). Here provide digit facility to employee for eg(if employee is permanent and allow 2 Digit then employee id for employee start like P01,P02 and so on and same for temporary employee).

Settings

Employee IDCard Settings
Employee Print Inednity Card (Form-36) FA-1948
 Employee Entry Pass
Select Category
Font Color
Background Color
Font Color

Employee ID Settings
Employee ID Type Single Dual
Permanent Employee ID key
Permanent Employee ID digits *Please do enter a valid digit
Temporary Employee ID key
Temporary Employee ID digits *Please do enter a valid digit

2. Wages Settings

This form allow to wages setting to the particular employee(for eg PF, Esic, etc) with financial year.

Wages Settings

Deduction Parameter Settings

<table style="width: 100%; border-collapse: collapse;"> <tr><td>A/c No.1(%)</td><td><input type="text" value="4.00"/></td></tr> <tr><td>A/c No.10(%)</td><td><input type="text" value="8.00"/></td></tr> <tr><td>A/c No.22(%)</td><td><input type="text" value="0.00"/></td></tr> <tr><td>A/c No.2(%)</td><td><input type="text" value="1.00"/></td></tr> <tr><td>A/c No.21(%)</td><td><input type="text" value="1.00"/></td></tr> <tr><td>Min.Adm.Charge- A/c No.22</td><td><input type="text" value="0.00"/></td></tr> </table>	A/c No.1(%)	<input type="text" value="4.00"/>	A/c No.10(%)	<input type="text" value="8.00"/>	A/c No.22(%)	<input type="text" value="0.00"/>	A/c No.2(%)	<input type="text" value="1.00"/>	A/c No.21(%)	<input type="text" value="1.00"/>	Min.Adm.Charge- A/c No.22	<input type="text" value="0.00"/>	<table style="width: 100%; border-collapse: collapse;"> <tr><td>PF Rate(%)</td><td><input type="text" value="12.00"/></td></tr> <tr><td>PF Upper Limit</td><td><input type="text" value="0.00"/></td></tr> <tr><td>Max.PF Amt.</td><td><input type="text" value="0.00"/></td></tr> <tr><td>PF Age Limit</td><td><input type="text" value="0.00"/></td></tr> <tr><td>ESIC Employee(%)</td><td><input type="text" value="0.00"/></td></tr> <tr><td>ESIC Employer(%)</td><td><input type="text" value="0.00"/></td></tr> <tr><td>ESIC Upper Limit</td><td><input type="text" value="0.00"/></td></tr> </table>	PF Rate(%)	<input type="text" value="12.00"/>	PF Upper Limit	<input type="text" value="0.00"/>	Max.PF Amt.	<input type="text" value="0.00"/>	PF Age Limit	<input type="text" value="0.00"/>	ESIC Employee(%)	<input type="text" value="0.00"/>	ESIC Employer(%)	<input type="text" value="0.00"/>	ESIC Upper Limit	<input type="text" value="0.00"/>	<table style="width: 100%; border-collapse: collapse;"> <tr><td>Bonus Upper Limit</td><td><input type="text" value="0.00"/></td></tr> <tr><td>Max. Amt-Bonus Calc.</td><td><input type="text" value="0.00"/></td></tr> <tr><td>Gratuity:Min.Service Length(Years)</td><td><input type="text" value="0.00"/></td></tr> <tr><td>Max. Gratuity(Upper Limit)</td><td><input type="text" value="0.00"/></td></tr> <tr><td>E.Cess(IT)%</td><td><input type="text" value="0.00"/></td></tr> <tr><td>S.Chrg(IT)%</td><td><input type="text" value="0.00"/></td></tr> <tr><td>Effective Date</td><td><input type="text" value="01/01/2012"/> <input type="button" value="v"/></td></tr> </table>	Bonus Upper Limit	<input type="text" value="0.00"/>	Max. Amt-Bonus Calc.	<input type="text" value="0.00"/>	Gratuity:Min.Service Length(Years)	<input type="text" value="0.00"/>	Max. Gratuity(Upper Limit)	<input type="text" value="0.00"/>	E.Cess(IT)%	<input type="text" value="0.00"/>	S.Chrg(IT)%	<input type="text" value="0.00"/>	Effective Date	<input type="text" value="01/01/2012"/> <input type="button" value="v"/>
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Punch Approval:

This form provides facility to the employees who forget to punch into the system on a specific date. So that can be changed by HOD/HOS.

HOD/HOS approve punch or reject punch to the particular employee.

Punch Approval

<input type="checkbox"/>	Code	FirstName	Middle Name	Last Name	Entry Time	Exit Time	Section	Trade
<input checked="" type="checkbox"/>	t0001	bhavik	a	thakrar	1/2/2012 10:05 AM	1/2/2012 6:04 PM	TPP Civil	Fitter
<input type="checkbox"/>	t0001	bhavik	a	thakrar	1/3/2012 1:58 PM	1/3/2012 8:03 PM	TPP Civil	Fitter
<input type="checkbox"/>	t0001	bhavik	a	thakrar	1/4/2012 1:58 PM	1/4/2012 8:03 PM	TPP Civil	Fitter

With Best Regards,

Rakesh Patel [SPIKYARC]

Phone: +91-265-2325334 | Mobile: +91-999-800-6029 | Mobile: +91-989-847-2855

Web: www.spikyarc.net | E-mail: info@spikyarc.net, spikyarc@gmail.com

Address: 24, M.R.C. Society, Near Madhu Nagar, Gorwa, Vadodara-390016